**Request for Exemption from Competitive Bidding Requirements**

Pursuant to Article IX, Section 17,09(c) and (d) of the 2026-27 General Appropriations Act.

An agency or institution of higher education may not use monies appropriated in the GAA to pay for a contract for good or services unless it 1) seeks competitive bids or proposals before renewing or extending a contract that has been in effect for more than five years and has a value that exceeds the lesser of $10 million or 10 percent of the agency’s all funds budget for the 2026-27 biennium; or 2) submits this exemption request to the Legislative Budget Board.

Jerry McGinty

Director, Legislative Budget Board

Robert E. Johnson Bldg., Fifth Floor

1501 N. Congress Ave.

Austin, Texas 78701-1200

Dear Mr. McGinty:

Pursuant to the General Appropriations Act, 2026–27 biennium, Article IX, Section 17.09(d), the [Agency or Institution] requests an exemption from competitive bidding requirements prior to extending the following contract.

**Contract Information**

* **Contract Identification number:**
* **Contract Duration:**
* **Cost of contract and the cost of the proposed extension:**
* **Justification for requesting the exemption:**

**B. Executive Director Statements**

1. Upon approval of this exemption request, I agree to enhanced oversight as determined by the Legislative Budget Board. that the extension is limited in duration and cost to not more than one additional period, as defined in the contract, to address the immediate operational or service delivery needs and;
2. All information and documents as specified in section 7.11(d) have been uploaded to the LBB contracts database.
3. I believe that the goods or services being procured via this contract extension are necessary to provide mission critical functions of this agency or institution

**C. Continuing Duty to Report**

I acknowledge a continuing duty to provide any information or documentation regarding this contract upon request by the LBB and to report any changes to the information provided as well as any later discovered errors or inconsistencies to the LBB.

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**Signature**

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**Printed Name of Executive Director or designee Date**